



KAY IVEY  
GOVERNOR

STATE OF ALABAMA  
**DEPARTMENT OF MENTAL HEALTH**  
**MARY STARKE HARPER GERIATRIC PSYCHIATRY CENTER**  
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KIMBERLY G. BOSWELL  
COMMISSIONER

CHRISTINE REMBERT,  
DNP, RN  
FACILITY DIRECTOR

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION  
AN EQUAL OPPORTUNITY EMPLOYER**

**JOB TITLE:** Safety Officer I

**NUMBER:** 22-04

**JOB CODE:** S6000

**DATE:** April 1, 2022

**JOB LOCATION:** Mary Starke Harper Geriatric Psychiatry Center  
Tuscaloosa, Alabama

**POSITION NO.:** 8801911

**SALARY RANGE:** 68 (\$33,744.00 - \$51,177.60 Annually)

**MINIMUM QUALIFICATIONS:** High school diploma or GED equivalency. Experience (24 months or more) as a fire fighter, enforcement officer, building inspector, safety officer, or in a facility setting enforcing environment of care with respect to fire and safety issues. Some experience (12 months or more) working with NFPA Life Safety Code and knowledge of fire prevention.

**KIND OF WORK:** This is routine inspection work in the field of facility fire and safety in the state mental health facility. An employee in this class performs inspections of all buildings and grounds to ensure all environment of care standards are met. Employees in this class conduct fire drills and teach fire / safety classes to facility employees. The employee also trains employees on safety, policies and procedures and regulations pertaining to employee safety, and identifies hazardous conditions for employees and service recipients. The employee inputs incident report data regarding facility issues to ensure appropriate measures are taken to resolve the matter. The employee ensures compliance with all applicable federal and state health and safety regulations and ensures necessary records are maintained and prepared according to established guidelines. Employee may be responsible for the coordination of contractors to include housekeeping and maintenance. Supervision may be exercised over security staff at the facility. Employees work with relative independence making decisions on routine matters, but problems encountered or more difficult work are referred to an administrative supervisor who instructs the employee through verbal and written communications, and reviews work through conferences and field inspections.

**REQUIRED KNOWLEDGES, SKILLS, ABILITIES:** Ability to communicate effectively orally and in writing; Knowledge of the NFPA Life Safety Codes; Knowledge of Environment of Care Standards; Knowledge of Joint Commission Standards; Knowledge of fire safety and prevention; Ability to teach fire and safety procedures; Ability to interpret and enforce regulations.

**METHOD OF SELECTION:** Applicants will be rated based on an evaluation of their job-related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as above mentioned. All relevant information is subject to verification. **Drug screening and security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.**

**HOW TO APPLY:** Use an official application for Professional Employment (Exempt Classification) which may be obtained from our website at [www.mh.alabama.gov](http://www.mh.alabama.gov). Only work experience detailed on the application will be considered. Applications should be submitted by the deadline to be considered. Announcements open until filled will remain open until a sufficient applicant pool is obtained. Applications should be submitted as soon as possible to ensure the application will be considered for the position. Copies of License/Certifications should be uploaded with your application. A copy of the academic transcript is required. Appointment of successful candidate will be conditional based on receipt of the official transcript provided by the school, college, or university.

**DEADLINE:** Until Filled

### **EQUAL OPPORTUNITY EMPLOYER**

Click Here to Apply:

<https://laserfiche.alabama.gov/Forms/ADMH-Job-Application>